

Joseph D. Morelle
25th District, New York

Washington Office
570 Cannon House Office Building
Washington, D.C. 20515
(202) 225-3615

Rochester Office
255 East Ave
Suite 150
Rochester, NY 14604
(585) 232-4850



Committee on House Administration
Ranking Member

Committee on Appropriations
*Subcommittee on Commerce, Justice,
Science, and Related Agencies
Subcommittee on Energy and Water
Development, and Related Agencies*

Congress of the United States
House of Representatives
Washington, DC 20515

Internship Opportunity: Office of the Representative Joseph D. Morelle

Rochester, NY

The District Office of Representative Joseph Morelle, NY-25 in **Rochester, NY**, will be accepting applications for an **in-person internship** during the **Summer Semester 2025**.

Applications will be accepted **February 18th, 2025 – March 15th, 2025**.

- Spring: Mid-January to mid-May; application window opens in October.
- Summer: Mid-May to mid-August; application window opens in February.
- Fall: Late August to mid-December; application window opens in July.

Interns will be responsible for:

- Completing constituent calls
- Writing letters, certificates, and proclamations
- Day-to-day office work
- Interacting with members of staff in the Rochester office and virtually in the D.C. office
- Other duties delegated by members of staff including various constituent case work or work on District-based projects of importance

As a result, interns will learn about the functions of a congressional office, congressional communications, and the legislative process.

Ideal candidates should possess excellent communication skills, strong attention to detail, the ability to work in a fast-paced environment, and a good sense of humor. New York State ties are preferred but not required.

Interested applicants should submit the following in **one PDF document**:

- Resume
- One-page writing sample
- Cover letter
- Dates of availability

The deadline for this internship application is **March 15th, 2025**, but applicants are encouraged to submit their application early. Interview requests will be sent out following the March 15th deadline.

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To apply for the Summer 2025 District Office Internship, please fill out the google form found here: [Summer 2025 DO Internship Application Google Form](#). Our office will be accepting applications on a rolling basis until March 15th at 11:59pm EST. Applicants are encouraged to submit their application early.

The office is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity and expression, disability, military status, age, marital status, or parental status. Internships are intended for current undergraduate students and current graduate students.

For more information on the district internship please visit:
<https://morelle.house.gov/congressional-internships>