

Joseph D. Morelle
25th District, New York

Washington Office
570 Cannon House Office Building
Washington, D.C. 20515
(202) 225-3615

Rochester Office
255 East Ave
Suite 150
Rochester, NY 14604
(585) 232-4850



Committee on House Administration
Ranking Member

Committee on Appropriations
*Subcommittee on Commerce, Justice,
Science, and Related Agencies
Subcommittee on Energy and Water
Development, and Related Agencies*

Congress of the United States
House of Representatives
Washington, DC 20515

Internship Opportunity: Office of the Representative Joseph D. Morelle

Rochester, NY

The District Office of Representative Joseph Morelle, NY-25 in **Rochester, NY**, will be accepting applications for an **in-person internship** during the **Spring Semester 2025**.

Applications will be accepted **September 30th, 2024 – November 1st, 2024**.

Interns will be responsible for:

- Completing constituent calls
- Writing letters, certificates, and proclamations
- Day-to-day office work
- Interacting with members of staff in the Rochester office and virtually in the D.C. office
- Other duties delegated by members of staff including various constituent case work or work on District-based projects of importance

As a result, interns will learn about the functions of a congressional office, congressional communications, and the legislative process.

Ideal candidates should possess excellent communication skills, strong attention to detail, the ability to work in a fast-paced environment, and a good sense of humor. New York State ties are preferred but not required.

Interested applicants should submit the following in **one PDF document**:

- Resume
- One-page writing sample
- Cover letter
- Dates of availability

Applications should be sent in PDF format to Eric.Gros@mail.house.gov with “NY-25 Spring 2025 District Internship” in the subject line.

The deadline for this internship application is **November 1st, 2024**, but applicants are encouraged to submit their application early. Interview requests will be sent out following the November 1st deadline.

For more information on the district internship please visit:

<https://morelle.house.gov/congressional-internships>